Name: _____ Phone: _____

Address: _____

Email: _____ Date: _____

Springboard Contract

Springboard is a non-juried open studio program providing a communal space for ceramic artists at any skill level to work side by side. The program provides dedicated studio work space with access to our classroom equipment and facilities. The monthly fee for this program includes access to the Springboard studio; a key to the Studio Building giving you 24 hour access, 7 days a week; 2.5 shelves (2 Springboard members per shelving unit); and bisque firings at ^08.
All new Springboard members must make an initial 3 month commitment or 6 month commitment. The monthly fee is $145 for members and $165 for non-members. Credit Cards will be automatically charged the first day of each month.
Please confirm appropriate enrollment:

- **3 Month Springboard participation ___$435 Member ___$495 Non-member**
- **6 Month Springboard participation ___$725* Member ___$825* Non-member**

Discounts*: Pay 5 months' rent in advance, get the 6th month free.

- All Springboard members must give a 30 day written notice by the last day of the month before leaving the program
- Space is limited. Entry into Springboard will be based on first-come first-serve; all others will be put on a waiting list. Once enrolled, members may stay in the program as long as they adhere to the contract and pay the monthly fee.
- Baltimore Clayworks reserves the right to remove any Springboard member at any time based on non-compliance to contract, unpaid rent, disruptive behavior or encroaching on other members' shelves.

Firing: Bisque firing is included in the fee. You may leave your pieces on the "Bisque shelf" located in the downstairs classroom (the red shelf). *Note – if you leave work on the upstairs bisque shelf it will return to the upstairs bisque shelf, if you leave work to be fired on the downstairs shelving it will return to the downstairs bisque shelf*. Bisque kilns are loaded weekly as needed by Sam Wallace – our kiln technician.
Glaze firing is .05 cents per cubic inch + tax. All work must be placed on the glaze shelves in the kiln room to be fired. Work to be glaze fired needs to be accompanied by a completed PAID slip (*paid slips may be acquired during office/gallery hours*).

Discounts: Springboard participants committed to a 6 month contract are eligible to receive a 20% discount on adult classes or workshops concurrent with springboard participation.

Clean-up: You are required to do a thorough and complete job cleaning up after yourself in the studio. All equipment, tables, floor (if trimmings are dropped or slurry water is spilled) tools, glaze equipment etc. must be returned to its original space! You are responsible for the studio and the condition it stays in, there is no one to follow behind you to make sure the space is respected. **Springboard is a communal space, please be respectful to other members. Clean-up is based on an honor system. Artwork must be stored on members' dedicated shelves.**

Shelves: Participants agree to share 1 shelving unit – 24" x 48" x 60" - between 2 artists. Please be sure to clear all materials from the shelving upon completion of your registered time in Springboard.

Keys: Springboard members will have 24 hour studio access with a key. It is your responsibility to lock all exits and turn off all lights before leaving at night. No one, with the exception of fellow Springboard members and residents, should remain in the building once you have locked the doors for the night. **A $25 fee will be charged for any lost keys.**

_____ _____ _____ _____ _____

Credit Card number *v-code* *exp. Date* *credit card*

Effective period:

5707 Smith Avenue
Baltimore Maryland 21209
T. 410 578 1919 F. 410 578 0058
www.baltimoreclayworks.org